

## Application for Recognition of Prior Certificated Learning

Surname

Forename

Student  
Number

Contact Address:

  


E-Mail Address:

Phone Number:

Course Title:

Stage:

Course Code:

Semester:

**Module Details:**

Module Title	Module Code	Documentation Included <i>(please Tick Box)</i>			For Official Use Only		Learning outcomes %
		Syllabus	Transcript of Results	Examination Paper	Exemption Granted		
					Yes <input type="checkbox"/>	No <input type="checkbox"/>	

**SIGNATURES:**

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Module Co-ordinator: \_\_\_\_\_ Assessor: \_\_\_\_\_

Assessor: \_\_\_\_\_

Date: \_\_\_\_\_

Assessor: \_\_\_\_\_

## Exemption Based on Prior Certificated Learning

Provide details of the course(s), which form the basis for the module exemption.

<b>Title of Course</b>		
<b>College Name</b>		
<b>Address:</b>		
<b>Year</b>		
<b>Title of Relevant Subject</b>		<b>Grade Achieved</b>

*Please attach the following as proof of learning:*

- *Photocopy of transcript of results*
- *syllabus for each subject listed*
- *past exam paper*

*Please note: where transcript of results are used as evidence of learning, then originals must be presented for verification purposes and a photocopy must be submitted with the application form. If the above is not available in English then it must be translated and stamped by a translation service. The onus is on each applicant to ensure that the information they submit is accurate*

*If more than one course forms the basis of your prior learning case then please adjust this format (cut and paste) to reflect your own academic history.*

## Declaration

*Name*

*Address*

*Home Telephone No.*

I wish to claim an exemption based on my prior learning in respect of the module listed below. I submit claim documentation in accordance with the college's requirements. I accept that any advice or instruction given to me by the college or its staff in the preparation of the claim does not confer any entitlement to exemption in respect of the module listed below.

- I Declare that I have registered for the module listed below in the current academic year
- I enclose my proof of learning
  - *Photocopy of transcript of results* ☐
  - *syllabus for each subject listed* ☐
  - *past exam paper* ☐
- I certify that all information submitted with this claim is an accurate description of my relevant learning to date.

Module for which exemption is being claimed

Course and Stage

*Signed*

*Date*